

Tuesday, 13 May 2025

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AUDIT AND GOVERNANCE COMMITTEE

You are summoned to a meeting of the Audit and Governance Committee which will be held at Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 21 May 2025 at the rising of the Development Control Committee.**



Giles Hughes
Chief Executive

To: Members of the Audit and Governance Committee

Councillors: To be appointed at Annual Council

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Election of Chair**

Purpose:

To appoint a Chair for the Civic Year 2025/26.

Recommendation:

That a Chair of the Audit and Governance Committee be elected for the Civic Year 2025/26.

2. **Appointment of Vice Chair**

Purpose:

To appoint a Vice Chair for the Civic Year 2025/26.

Recommendation:

That a Vice Chair of the Audit and Governance Committee be elected for the Civic Year 2025/26.

3. **Apologies for Absence**

To receive any apologies for absence.

4. **Declarations of Interest**

To receive any declarations from Members of the Committee on any items to be considered at the meeting

5. **Minutes of Previous Meeting (Pages 3 - 10)**

To approve the minutes of the meeting held on 27 March 2025

6. **Appointment of Sub-Committee (Pages 11 - 14)**

Purpose:

To appoint a Standards Sub-Committee for the Civic Year 2025/26.

Recommendations:

That the Audit and Governance Committee resolves to appoint five members of the Audit and Governance Committee to the Standards Sub-Committee in accordance with political proportionality and the wishes of political groups as set out in Annex A – to follow (2 Liberal Democrat, 1 Conservative, 1 Labour, 1 Green).

7. **Committee Work Programme for 2025/26 (Pages 15 - 18)**

Purpose:

To formulate the work plan for the Audit and Governance Committee for 2025/26.

Recommendation:

That the Committee resolves to note the work programme for 2025/26.

8. **Date of next Committee meeting**

The next meeting of the Audit and Governance Committee will be held on 26 June 2025

(END)